**CSSAAME Special Section Submission Guidelines**

Dear Special Section Organizer,

We are delighted that you have chosen to submit your collection of essays to CSSAAME. To avoid complications during the review process, we ask that you follow these guidelines.

**PROPOSALS**

1. A brief (c.1,000 word) *special section proposal* should be submitted first.
2. The proposal should include a brief outline of the special section theme and its overall theoretical or comparative framework. The proposal should make clear how the special section addresses broader audiences beyond the contributors’ immediate regional interests and field of study.
3. The proposal should also include brief abstracts for each essay (c.150 words each), including the editor(s)’ introduction. The paper abstracts should also make clear how each paper will contribute to the overall section theme.
4. The Editorial Board will then review the proposal and abstracts.

**SUBMISSIONS and PEER REVIEW**

5. If the proposal moves through this phase of review, the editor(s) will be invited to coordinate the paper submissions. Please note that *an invitation to submit special section papers for review does not guarantee publication for any or all essays*.
6. The special section editor(s) should ensure that all individual essays follow the general submission guidelines for the journal, available [here](#), together with the *CSSAAME* style guide available on that page.
7. The special section editor is responsible for ensuring that authors submit their essays (and resubmit revised essays) in agreement with the Duke University Press Managing Editor. All authors should submit their essays individually via Editorial Manager, per the general submission guidelines [here](#). Section editors should ensure these submissions occur at roughly the same time. We cannot send any submission out for review until all contributors have submitted their essays.
8. Once the essays are submitted, contributions to special sections undergo a full process of peer review and are thus subject to the judgment and recommendations of their referees. The journal will respond directly to authors with readers’ reports, while keeping the section editors informed about progress of the review process.
9. The special section essays should also be accompanied by an introduction authored by the editor(s) of the section. The introduction should outline the overall section theme and highlight the comparative dimensions that emerge from the papers individually or
collectively. These are typically evaluated by the Editorial Board rather than being sent out for external review.

TIMELINE for REVIEWS

CSSAAME has a double-blind submission (double-blind review) policy. Because we receive a large number of submissions each year, please note that the more complex review process for special sections usually results in a longer period between initial submission and publication. Editors of special sections can anticipate up to a year for this process.

Submit manuscripts as Microsoft Word files online at www.editorialmanager.com/cssaame.

Send correspondence to cssaame@dukeupress.edu.

We look forward to receiving your section,

CSSAAME Editorial Team