



ENGLISH LANGUAGE NOTES Author Guidelines

Who We Are:

ENGLISH LANGUAGE NOTES is a permanent organization devoted to special topics in all fields of literary and cultural studies. *English Language Notes* is published twice a year, in April and October. Since its founding in 1963, *English Language Notes*, under the sponsorship of the University of Colorado at Boulder, has provided a respected forum for criticism and scholarship in every field of English studies to a broad audience of academics and general readers. It has been unique both in its breadth of audience and subject matter and in its emphasis on shorter articles of wider interest than typical scholarly writing. The journal is particularly determined to revive and reenergize its traditional commitment to shorter notes, roundtable discussions, collaborative and interdisciplinary work, and all forms of scholarly innovation.

Writing Your Article:

Your article should adhere to [Chicago Manual of Style](#).

Every quotation should be accompanied by an endnote identifying its source (e.g., “Author, *Title*, 102”).

Short quotations (less than 80 words) “should run on within the normal sentence structure.” Use quotation marks to distinguish the quote, and, if appropriate, precede by a comma (for shorter quotations) or a colon (for longer quotations).

Long quotations (more than 80 words) should be displayed. Displayed quotations do not require quotation marks. They should be set smaller than normal text type and indented by the normal paragraph indent, with no extra space above or below.

Works Cited Please use [Chicago Manual of Style with endnote citation](#). Endnotes should be in the format 1, 2, 3 rather than i, ii, iii.

Optimizing Your Title and Abstract:

Many students and researchers looking for information online will use search engines such as Google, Yahoo! or similar. By optimizing your title and abstract, you will increase the chance of someone finding it. This in turn will make it more likely to be viewed and/or cited in another work. In order to optimize your abstract, we recommend you:

- Ensure the key phrases for your article’s topic appear in the title and abstract, e.g. “postcolonial literature.”

- Use the same key phrases, if possible, in the title and abstract. Note of caution: unnecessary repetition will result in the page being rejected by search engines so don't overdo it.

People tend to search for specifics, not just one word - e.g. “women's fiction” not “fiction”. So use key phrases rather than individual words in your article title and abstract.

- Key phrases need to make sense within the title and abstract and flow well.
- It is best to focus on a maximum of three or four different keyword phrases in an abstract rather than try to get across too many points.
- Finally, always check that the abstract reads well - remember that the primary audience is still the researcher, not a search engine, so write for readers not robots.

Short Biography:

Authors should include a short biographical paragraph about themselves (and for co-authors where applicable). The Biography should be submitted as a separate document and contain a few sentences about each of the following: educational history, recent professional/teaching history, research interests and some information about recent or forthcoming publications. It should be no longer than 150 words.

Submitting Your Article:

- Go to <http://www.edmgr.com/eln/>. Editorial Manager is our online submission and editorial interface.
- Log in if you have already been sent your User ID and password (in a reminder or confirmation email). If you don't know your password, use the Password Help box.
- If the system has no account registered for you, click on “Create Account” in the top right hand corner to get started.
- Once logged in, the Main Menu will be displayed. Click on “Author Center.”
- Under “My Manuscripts” click on “1 Invited Manuscript” link. This will load the basic details at the bottom of the page.
- Click “Continue Submission” on the right to begin.

NOTE: Authors are responsible for obtaining copyright permissions and paying any related fees for any supplementary material they wish to include, be it images, video or audio.

Submission Checklist:

Please submit, in Microsoft Word (.doc) format:

- An anonymous version of your article, incorporating the title, abstract, full text, Works Cited list, any figures, tables or captions. Please do not include references to yourself as the author of the paper.
- A separate title page (including your article title, name, affiliation and correspondence address / email address).
- A one-paragraph short biography of no longer than 150 words.

□ Any separate figure files in EPS, TIF or JPG format at 300 dpi

NOTE: If your article contains any special characters, it is advisable to submit a supplementary PDF version of your paper, for cross-checking.

Peer Review:

Once submitted, your article will first be evaluated by the Special Issue Editor(s) to ensure it fulfills the special issue's principles and aims.

If this is the case, the article is then reviewed by referees, chosen by the Special Issue Editor(s). Authors of submitted articles are asked to consider the criticisms, suggestions and corrections of the referees and Special Issue Editor(s) and, where possible, to address them. The Special Issue Editor(s) will mediate any conflicting reviews.

If the author disagrees with the reviews, they are entitled to set forth their views and justifications. However, the Special Issue Editor is entitled to decline publication if they feel the review criticisms have not been sufficiently addressed. The decision of the Special Issue Editor(s) is final. An invitation to contribute an article does not guarantee acceptance.

Post-Acceptance:

Proofs: Once accepted, your article will be sent to the copyeditor. You will then receive your PDF proofs via email. At this stage you should be correcting minor errors only. Corrections will usually be communicated by email to the Managing Editor. However, you will receive specific instructions with your PDF proof.

Please note that extensive corrections to the proof must be approved by the Managing Editor in consultation with the publisher. Extensive changes can be costly to make at this stage and our policy is to charge the author for these additional expenses.

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