Access the Administrator Dashboard. Each step is required in this specified order.

Please be patient when waiting for your screen to load. We recommend using Internet Explorer for the fastest load times.

1. To create a new password, please visit https://read.dukeupress.edu/my-account/forgot-password.

2. Enter your username. If you don't know your username, please contact platformqueries@dukeupress.edu. (Usernames are not case sensitive.)

3. Check your email. You will receive an email with a link to reset your password. You will use this password along with your username to login to the Administrator Dashboard. When creating a password, be aware of these restrictions:
   - Minimum 10 characters
   - At least one uppercase character
   - At least one number

4. Go to the Administrator Dashboard at sitemaster.read.dukeupress.edu/admin/login.aspx.

5. Log in with your username and password.

6. In the future, you can return directly to the Administrator Dashboard at sitemaster.read.dukeupress.edu/admin/login.aspx. You do not need to repeat the full instructions for access after the first time.

From the Dashboard, you can
   - update and add to your list of IP addresses. IP addresses cannot overlap. If your IP range overlaps with another institution’s range, please contact us at platformqueries@dukeupress.edu.
   - download COUNTER-compliant usage statistics. view the user guide, available as a link on the bottom right corner of each screen.
   - edit Shibboleth information.
   - add your OpenURL information.

Coming soon, the Dashboard will allow you to
   - view your book and journal entitlements. This information is available now upon request from platformqueries@dukeupress.edu.
   - retrieve COUNTER-compliant usage statistics via SUSHI.
   - edit your contact information. If you need to change contact information, please contact us.

We hope that you find this tool easy to use. Please contact platformqueries@dukeupress.edu if you have any questions about this tool.

Best regards,
Kim Steinle
Library Relations and Sales Manager
Duke University Press